

part of the Inspirandum



PRINCE2[®] practitioner

4 to 5 day event

incorporating the Foundation level and exams



At Inspirandum, we don't offer a Foundation Course. We believe very strongly that everyone at this level needs to know how to apply the method and apply it well. All our delegates come out with the knowledge and confidence to use PRINCE2[®] to good effect, even where they choose not to go on and take the Practitioner exam.

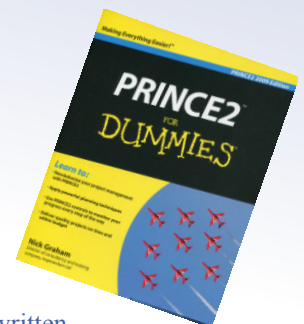
NICK GRAHAM - DIRECTOR OF INSPIRANDUM LTD

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course
brief

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This course was written
By Nick Graham of Inspirandum,
author of the best selling book PRINCE2
for Dummies.

 **Inspirandum**
INSPIRING EXCELLENCE

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an outline

This 4 to 5 day course covers the whole of PRINCE2 and how to apply it pragmatically and effectively. It is fully detailed for the PRINCE2 examinations. The format is a 4 day course which includes time for the Foundation Exam, followed by an optional 5th day which is exam focused and takes the form of an Exam Workshop in the morning and the Practitioner Exam in the afternoon.

We take great care to show you exactly how to use PRINCE2 and how to scale and adapt it for different sizes and types of projects. Because you will leave the course seeing how to do this, you will not experience the problems of an inflexible and bureaucratic implementation seen on so many sites where people do not fully understand the method.

The course is busy but also fun. We want you to enjoy the week at the same time as working hard and learning a lot. The course is carefully engineered for different learning styles. For those with strong visual learning, our slides are very graphical - very few bullet point lists here! We also include lots of explanation and project examples for those with an auditory style. Then, for those that reinforce their learning by doing it, there are exercises, self-tests and a case study.

the audience

The course is suitable for anyone who has experience of working in a project environment. This includes Project Managers, Team Managers, project support staff and also Project Board members who have heavy involvement in projects. The course assumes no prior knowledge or experience of PRINCE2.

Inspirandum's clear delivery style makes this event effective where those attending have English as a second language. We work worldwide.

**Inspirandum PRINCE2 training is fully accredited
and we offer a comprehensive range
including overviews and Project Board training**

delivery

The event is delivered 'on-site' in your own training room or conference centre. It is 4 days, with an optional 5th day for the Practitioner Exam Workshop and the PRINCE2 Practitioner Exam.

It is 'non-residential' but personal evening study is needed each day to reinforce each days material. Each course session is important and it is not really possible to miss a session and complete the course with a thorough understanding of the method.

The course uses a highly graphical presentation using a laptop computer and data projector. There are also exercises and a case study where work is in small groups.

the PRINCE2 Exams

The Foundation Exam is a 1 hour, 70 question multiple choice paper. It is 'closed book'. The pass mark is 50%, which means that you need 35 or more to pass. Our pass rates are very high and it is rare that we 'lose' someone at Foundation level.

The Practitioner Exam is a 2½ hour multiple choice exam, but 'open book' in that candidates can consult the PRINCE2 manual. The pass mark is 55%. A project scenario is included and some or all of the questions are based on that scenario.

Our pass rate at Practitioner is generally very high - we have had many courses with a 100% success rate - but it is subject to the normal variables of the questions, the people holding the pencils (the candidates) and, as with any exam, how it goes on the day.

We provide lots of help with the exams, including giving each delegate a copy of our 120 page Exam Guide with revision exercises and sample questions.

"Brilliant instructor! Very alive at all times."

SENIOR CONSULTANT
DENMARK

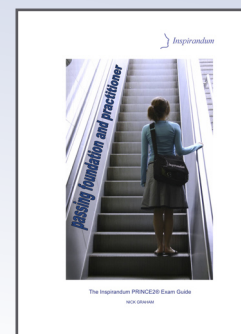


Exam Workshop in Hong Kong.

COURSES *run*
in the UK
& WORLD
WIDE

"Possibly the highest standard of presentation I have seen."

QUALITY ASSURANCE MANAGER
UK PRINCE2 PRACTITIONER COURSE



the Inspirandum, 120 page exam guide
given to all course members taking an exam.

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course content

the course covers the whole of the PRINCE2 method

An overview of PRINCE2	Activity Planning (overview)
The Processes	- Precedence networking
- SU Starting Up a Project	- Gantt Charts
- IP Initiating a Project	- Resource levelling
- DP Directing a Project	The Themes
- CS Controlling a Stage	- Business Case
- MP Managing Product Delivery	- Organisation
- SB Managing Stage Boundaries	- Plans
- CP Closing a Project	- Risk
Product Planning	- Quality
- Product Breakdown Structures	- Change
- Product Descriptions	- Progress (and other controls)
- Product Flow Diagrams	The PRINCE2 Principles
- Product Checklist	Tailoring the method to fit

“Content was spot on and brought PRINCE2 alive for me”

UK COURSE DELEGATE

materials

Each delegate receives a pre-course booklet for preparation, and then on the course

- a course binder with a full colour copy of all visuals,
- a colour A3 process model of the method,
- a copy of our PRINCE2 Exam Guide and
- a full copy of the official PRINCE2 manual

but also a good quality pen and pencil set, document flags, ruler, eraser, highlighter pen - everything we know you will find helpful



about Inspirandum

Inspirandum is a small company dedicated to highly professional training and consultancy on approaches and methods known to work and work well. In the field of project management, the company offers generic training but also specialises in PRINCE2. The courses are fully accredited and the course author is highly experienced having been involved with the method since before it was PRINCE2. Most companies talk of delivering excellence. In Inspirandum, repeated feedback from customers show that we constantly deliver it and a large proportion of our work is repeat business.

Customers include a very wide variety of public and private organisations from Government bodies through very large international companies right down to independent consultants.

“Course materials are fantastic, the instructor was excellent.”

LONDON - BUSINESS SUPPORT OFFICER

costs

Our costs for on-site course delivery are in 4 areas. These are tuition, tutor expenses, course materials and exam fees. We can quote a total cost for an event if you prefer, based on a maximum number of delegates attending the course.

Tuition is by a professional Inspirandum tutor who has experience of using PRINCE2 and can explain the method with understanding. The tutor cost is at a daily rate. The tutor's expenses are at cost, with car mileage at the published UK Inland Revenue rate, any accommodation at 3 star standard or above and any air travel at business class or above.

Materials and exam costs are then charged for each person attending. This means you can add extra people to the course for just the cost of these two elements.

further information and booking

For any further information about this course, please do contact us and we will be more than happy to answer your questions.

To book, again please contact us. We will be pleased to discuss detailed pricing and possible dates.

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